

**REGINA CHURCH OF CHRIST 1825 Rothwell St.**

**Rental Policy**

**January 25, 2016**

**Revision** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FACILITY USE REQUEST FORM  
REGINA CHURCH OF CHRIST**

1825 Rothwell St. S4N 2C3

Phone 306 757-1825 Fax 306 757-5727 Email: [office@warmwelcome.ca](mailto:office@warmwelcome.ca)

Please return completed form to Booking Coordinator at the **church office** as far in advance as possible.

**Rental Rates:**  
Gym-\$25/hour Kitchen - \$15/hour Fireside room - \$10/hour Foyer - \$10/hour  
Class room/Prayer room/\$5/hour Gym/kitchen/Fireside-\$40/hour AV - \$15/hour  
Church Representative on premise (if required) - \$15/hour  
Weddings - \$150 flat fee Funerals – N/C

Group or Individual requesting use \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_

If recurring - Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Time of day: Begin: \_\_\_\_\_ End: \_\_\_\_\_

Signature of individual responsible for event: \_\_\_\_\_

I have access to the building (key)\_\_\_ I will need access\_\_\_ Key # \_\_\_\_\_

Facilities needed:

Kitchen\_\_\_ Gym\_\_\_ Classrooms\_\_\_ How Many\_\_\_  
Foyer\_\_\_ Kitchen\_\_\_ Fireside room\_\_\_ AV Required Y/N

Estimated number of people\_\_\_ (Not to exceed 250 seated in gym, 175 at tables)

Facility Rental to be paid in full and submitted in advance with this form:

**Payment Info:**

Amt. \$ \_\_\_\_\_ Cash/Chq # \_\_\_\_\_ Deposit Required: Y / N Amt. \$200.00  
Chq# \_\_\_\_\_

Booking Coordinator Signature \_\_\_\_\_ Date \_\_\_\_\_

The primary purpose of the Regina Church of Christ building at 1825 Rothwell in Regina is to serve its members in worship and provide a place to hold event's that promote its Christian values.

There will be no smoking, no use of alcohol, no gambling, and no use of illegal drugs, including marijuana or the use of vaping or electronic cigarettes on the premises.

The person making the reservations is responsible to make sure the building is properly secured when leaving, no taps or toilets are left running and the building is as clean as when they came in.

The renters/users shall be responsible for all damages that occur while using the facility.

If furniture is moved it must be placed back where found.

The building has an alarm system that is set for 11PM to 7 AM. We request that the renters be out before 10:45 PM. If the alarm goes off please contact:

Scott Wise @ 306-580-3243

Robin Wise @ 306-543-8182

The use of electronic equipment owned by the Regina Church of Christ must be operated by the church's qualified technician. There will be an additional charge for that individual at an hourly rate. This is over and above the regular hourly rental rate.

The use of the church for a wedding will be permitted where the wedding adheres to the definition of marriage as being between a man and a woman. Officiating ministers or marriage commissioners must be approved by the senior pastor.

**The Church of Christ reserves the right to bill for any damages or extra cleaning not covered by the deposit.**

**I understand and agree to this document and will respect and follow the statement of faith as stated.**

**Renter signature** \_\_\_\_\_

## **Procedures for Booking Coordinator**

### Prioritizing of facilities use

1. All events and activities that are under the full authority, control and supervision of the appointed staff or volunteers of the Regina Church of Christ.
2. Other activities of those groups related to the Regina Church of Christ that agree with its Statement of Faith.
3. Neutral events such as weddings, funerals, family gatherings that are not a part of the church's programs will be allowed both to the membership as well as the general public as long as the activity does not contravene the church's Statement of Faith. The rental fees will be the same for both members and non-members.
4. Government activities such as polling stations will be considered.
5. For profit activities will not be allowed.

The use of the church building for a funeral will be free of charge. For members and community.

### **Insurance**

The person/organization requesting the use of church facilities hereby absolves the church, its pastors, leadership, or members of any liability for personal injury to any individual resulting from the use of the church facilities and agrees to be responsible for any property damage that results during the use of the facilities. Report any damage to the church office or representative immediately and contact your insurance agent. This also includes the church and their insurance agent.

Rental use of the facility for activities such as weddings, funerals, family gatherings where there is a minimal risk would not need a certificate of insurance. Gatherings where there is abnormal activities such as sports, gymnastics and similar things does require a certificate of insurance. Liability insurance covers both personal injury and property damage.

In case of an accident never admit liability. One may not know all the circumstances. Get all the particulars and let the insurance companies talk. Record the incident on paper with all the particulars.

A church representative must be present at all times.

A fee of \$15.00 per hour will be charged for someone of the church to be present.

## **Instructions for coordinator**

1. Keep track of rooms that are rented and dates.
2. Discuss the rental fees that are to be charged so they understand.
3. Determine whether the group is nonprofit or for profit,
4. Ensure there is a signature of the renter on the contract and all pertinent information is on the document.
5. If a key is needed record the number of the key on the document.
6. A copy of the contract is to be given to the renter and one copy is kept on file.
7. Determine the number of people that will be at the event.
8. The renter will be required to sign a rental document and a refundable damage deposit may be required. The deposit will be refunded when the church is left in good condition following the event.

# **Appendix 1**

## **Statement of Faith**

### **Mission**

Seek Christ. Share Christ.

### **Vision**

"We envision a church where people grow in Christ to love God, to love people, and to participate in Jesus' mission, while being empowered and guided by the Holy Spirit. We desire to be a church that follows Jesus' model of making disciples through relationships."

### **Core Beliefs**

As a church we seek to honour God through obedience to His will.

#### 1. God

There is one God who exists eternally in three persons – the Father, the Son, and the Holy Spirit. These three are co-equal and are one God. God is the creator and ruler of the universe, and the giver of life. He has revealed Himself in creation, in history, in the Bible, in Jesus, and through His Holy Spirit. His essential character is love. Genesis 1:1-2, 26-27; Psalm 90:2; Deuteronomy 6:4; Matthew 28:19, Romans 1:20; John 1:1- 18, 32-34; John 15:26; 1 John 4:8;

#### 2. Jesus

Jesus Christ is Lord, the Son of the living God. Jesus was conceived by the Holy Spirit and was God in the flesh. Jesus lived a sinless life, and offered himself as the perfect sacrifice for the sins of all people by dying on the cross. Jesus was buried, and rose from the dead, demonstrating His power over sin and death. Jesus ascended to heaven and will one day return in glory and power to claim His people and take them to heaven. John 3:16-17; Matthew 1:18-23; John 10:14-18; 1 Peter 2:21-25; Matthew 27-28; John 14:1-3

### 3. The Holy Spirit

The Holy Spirit is the Spirit of God. He is present in the world to make people aware of sin and aware of their need for Jesus Christ as Saviour. The Holy Spirit lives in every Christian, providing understanding of spiritual truths, and power for godly living. Christians seek to live under His influence daily, so that the fruit of the Spirit, such as love, joy, and peace, is evident in their lives. The Holy Spirit enables Christians to work and witness for the Lord Jesus Christ. John 3:5-6; John 16:7-8,13; Acts 1:4-5,8; Acts 2:38; Romans 5:5; Romans 8:9-16; 1 Corinthians 3:16, 6:19; Galatians 5:16-25; Ephesians 1:13-14

### 4. Bible

The Bible is God's infallible and entirely trustworthy communication to humankind. It was written by human authors who were inspired by God, and, therefore, it is absolute truth. Through the Bible, God reveals himself and gives instruction to humankind in regard to matters of life and faith. Where the Bible speaks, we need to listen and obey. Psalm 119:105,160; 2Timothy 3:15-17; 2 Peter 1:20-21

### 5. People

People are made in the image of God, designed to be like Him in character. We were created to worship and enjoy fellowship with God, serve fellow humans, and care for God's creation. Every human has tremendous potential for good, but all of us are marred by sin and separated from God because of disobedience. Sin causes many problems in life, and leads to eternal death. Genesis 1:27; Genesis 2:15-17; Psalm 8:3-6; Isaiah 53:6; Isaiah 59:1-2; Romans 3:23; Romans 6:23

### 6. Grace and Salvation

Salvation from sin and death comes through God's divine, gracious intervention in the cross of Jesus Christ. We can never make up for sin by self-improvement or good works. Only by trusting in Jesus Christ, and accepting God's offer of forgiveness, can anyone be saved from sin's penalty. When we turn from self-ruled lives and make Jesus our Lord, we are saved. This is evidenced by repentance, confession, baptism by immersion, and a life committed to Jesus Christ. Salvation through faith in Jesus Christ makes us holy and ends our separation from God. It is God's free gift to all who believe and have faith in Jesus. John 1:10-13; John 14:6; Romans 3:22-25; Romans 5:1,2; Romans 6:23; Galatians 3:26-27; Ephesians 2:1-5, 8-9; Titus 3:3-6; Matthew 4:17, Luke 24:46-47; Romans 10:9-10; Matthew 3:15-17; Acts 2:38-39; Acts 22:16; Romans 6:3-5; 1 Peter 3:21, 1 Corinthians 1:2,30; Titus 3:4-7

## 7. Church

Jesus Christ is the head of the church, which is His spiritual body. There is one universal church made up of those have been added by God as His saved children. The body of Jesus, the church, is expressed in local congregations of believers who meet regularly to encourage one another and to worship God. Jesus works through the church to carry out His mission of bringing people back into relationship with God. Acts 2:42-47; I Corinthians 3:16, I Corinthians 12:12-28; Ephesians 1:22-23; Ephesians 2:19-22; Ephesians 4:11-16, 2 Corinthians 5:18-21

## 8. Disciples

The Bible teaches that every Christian is to grow to become like Jesus. We are all on a journey of being transformed into new people who no longer live by the customs and standards of the world. As we take on a Christ-like character, our relationships with God will deepen. We will serve others out of love; we will make sacrifices for God's Kingdom; we will share Jesus with others. Colossians 3:10; Romans 12:1-2; John 15:5-10; Galatians 2:20; Ephesians 1:15-19; Ephesians 4:12-16;

## 9. Holiness and Purity

God is holy, perfect and without sin, and God makes His people holy through Jesus' blood. God then calls His people to live holy lives. God, for His purposes, sets His people apart from the world. To be holy, Christians walk in obedience to God, living by God's standards and not by the standards of our world or culture. Christians strive to be pure in every aspect of their lives. Leviticus 20:7,26; 1Peter 1:2,13-16; 1 Corinthians 1:2; Romans 12:1-2; Ephesians 4:1-3, 11-15, 17-5:2; Genesis 2:18, 21-25; Matthew 19:3-12; Mark 10:5-9; Hebrews 13:4; 1 Corinthians 7:1-4, 12-14; Leviticus 18; Leviticus 20; Romans 1:24-27; 1 Corinthians 5:1- 2; 1 Corinthians 6:15-20; Galatians 5:19-21; Ephesians 5:3-9; Revelation 21:8; Revelation 22:15

## 10. The Priesthood of Every Believer

Every Christian has direct access to God through Jesus. The leading of the Holy Spirit, prayer, Bible study, and congregational worship are examples of ways that raise our awareness of God's presence. Every Christian joins with Christ in the priestly work of leading people to God. All Christians need to participate in relationships, where they share their faith with those around them through word and action. Hebrews 10:19-22; 1 Peter 2:5, 9-10; 2 Corinthians 5:18-21



### 11. Unity

Jesus said the unity of His disciples and their love for one another demonstrate to the world, that He came from the Father, and that we are His disciples. In order to glorify Jesus in all that we do, we seek to be united on our core beliefs, and allow for differing opinions on disputable matters. We may come from various backgrounds but we are one – a team focused on carrying out Jesus’ mission. John 13:34-35; John 17:20-22; Ephesians 4:1-5, 11-13, 16; Colossians 3:12-15; Titus 3:9-11; 1 Peter 3:8-9

### 12. Stewardship

Giving of our time, our energy, and our finances is important to our spiritual growth, and demonstrates confidence in God. Christians put God first in all areas of their lives. Christians are instructed to give willingly, cheerfully, generously, regularly, proportionately, and expectantly. Tithing and offering to God the “best of the first” are the Biblical standard for supporting the Kingdom work of the local church. Genesis 4:4; Exodus 20:3; Exodus 22:30, 23:19; Proverbs 3:9; Leviticus 27:30; Malachi 3:7-12; Matthew 6:33; Luke 6:38; 2 Corinthians 8:1-5, 9-12; 2 Corinthians 9:6-8

### 13. Eternity

Jesus will return at the end of time. All who have ever lived will be resurrected, and judgement will be pronounced on each one. Those who are saved through Jesus Christ will be with God forever. This eternal life is called heaven. Those who are not saved through Jesus Christ will be separated from God forever. This eternal death is called hell. God’s desire is that all of us will choose salvation through Jesus. Each person has the choice to accept or to reject Christ’s salvation. John 3:16-17; Matthew 25:46; 2 Peter 3:9; Revelation 20:11-15; Revelation 21:2-4

### 14. Communion

Communion is a sacred memorial that proclaims the life, death, and resurrection of our Lord and Saviour Jesus Christ. Christians count it a privilege to participate in Communion. Every week, we share in Communion as a community, approaching it with humility, reverence, and sincerity. Acts 2:42; 1 Corinthians 11:23-30

## Core Values

As children of the Heavenly Father, who are saved by the sacrifice of Jesus Christ, and whose inheritances are sealed by the Holy Spirit, our values must be in line with God's values.

These values govern us as we live out our Core Beliefs.

1. We value love; it is the core of God's nature.
2. We value putting Christ first in our lives; we seek to become like Him.
3. We value the leading of God's Holy Spirit.
4. We value all people; all people are made in the image of God.
5. We value the church, the body of Christ; we demonstrate this through commitment and loyalty.
6. We value the church's God-given mission of telling the world about Jesus.
7. We value relationships, believing them to be an effective way for Christians to share their faith through word and action.
8. We value unity. When God's people serve and work as a team, God will be glorified and we will be effective in reaching the lost.
9. We value the training and equipping of God's people, so that everyone plays a part in Jesus' mission.
10. We value justice; God is just.
11. We value God's plan for marriage and families - a foundational piece for a healthy society.
12. We value excellence, creativity, and relevance; they are reflections of God's nature.